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# Deliverables (Goal Setting) Rating Setup

Where to set rating which Goal Setting created by HR?

Appraisal General Setting | Appraisal Maintenance | Appraisal Transaction | Appraisal Administration

Appraisal Form Setup

Appraisal Form - Setup

Add Delete Close

Click this icon

Page 1 of 1 (10 items) < [1] >

<input type="checkbox"/>	Action	Appraisal ID	Appraisal Code	Appraisal Name	Period	Job Grade	Appraisal Date	Start Date	End Date	Deliverables
<input type="checkbox"/>		APP-16/10/25-000080	PERFORMANCE	Performance Review 2025 - Competency Only DEMO	2025	IT	1/2/2025	1/1/2025	31/12/2025	
<input type="checkbox"/>		APP-25/08/25-000079	PERFORMANCE	ONG TEST 3	2025	HR	31/8/2025	25/8/2025	31/12/2025	31/8/2025

✓ QDE - Edit Weightage

Appraisal Form Info

Competencies - 0%

Deliverables - 100.00%

Total Weightage of Deliverables: 100.00%

Deliverables Guidelines

Deliverables Question




Deliverables Question

Import from KPI Library

Delete

Click this icon

Page 1 of 1 (9 items) < [1] >

<input type="checkbox"/>	#	Total Measureme	ID	PMS Type	Category	Criteria	Description	Unit	Weightage (%)	Sort Order	
<a href="#">Edit</a>		5		82	Deliverables	Financial	Achieve a 10% year-over-year increase in revenue	<a href="#">Click to view</a>	Percentage (%)	10.00	1
<a href="#">Edit</a>		5		83	Deliverables	Financial	Increase net profit margins by 5% within the next fiscal year	<a href="#">Click to view</a>	Percentage (%)	10.00	2
<a href="#">Edit</a>		5		84	Deliverables	Financial	Increase the sales conversion rate from 25% to 35% within one year	<a href="#">Click to view</a>	Percentage (%)	10.00	3

Appraisal Form - Question Add/Edit Measurement

Appraisal ID: **APP-08/07/25-000075**      Appraisal Name: **Goal Setting Performance Appraisal**  
Appraisal Code: **PERFORMANCE**      Period: **2025**  
Appraisal Date: **1/1/2025**      Job Grade: **IT**  
Period Start: **1/7/2025**      Period End: **31/12/2025**

Click this icon

Question ID: **82**      Type: **Deliverables**  
Category: **Financial**      Criteria: **Achieve a 10% year-over-year increase in revenue**  
Weightage (%): **10.00**

Add    Delete    QDE - Add/Edit Measurement    Close

Page 1 of 1 (5 items) < [1] >

	ID	Base From	Base To	Rating	
<a href="#">Edit</a>		75	0.01	2.00	1.00
<a href="#">Edit</a>		76	2.01	4.00	2.00
<a href="#">Edit</a>		77	4.01	6.00	3.00
<a href="#">Edit</a>		78	6.01	8.00	4.00
<a href="#">Edit</a>		79	8.01	999.00	5.00

Page 1 of 1 (5 items) < [1] >

Appraisal Form - Question Add/Edit Measurement

Appraisal ID	<b>APP-08/07/25-000075</b>	Appraisal Name	<b>Goal Setting Performance Appraisal</b>
Appraisal Code	<b>PERFORMANCE</b>	Period	<b>2025</b>
Appraisal Date	<b>1/1/2025</b>	Job Grade	<b>IT</b>
Period Start	<b>1/7/2025</b>	Period End	<b>31/12/2025</b>

Question ID: **82**      Type: **Deliverables**  
 Category: **Financial**      Criteria: **Achieve a 10% year-over-year increase in revenue**  
 Weightage (%): **10.00**

[← Back](#)

No.	ID	Base From	Base To	Rating
1	75	0.01	2.00	1.00
2	76	2.01	4.00	2.00
3	77	4.01	6.00	3.00
4	78	6.01	8.00	4.00
5	79	8.01	999.00	5.00

[Update Measurement](#)

**Add NEW Record**

Base From  
 Base To  
 Rating

[Add Measurement](#)

# Where to set rating which Goal Setting created by Staff?

1

http://localhost/eStaff/PMS/PMSFormStaffListing.aspx

Appraisal General Setting | Appraisal Maintenance | Appraisal Transaction | Appraisal Administration

- Staff Appraisal Form
- Appraisal Form - Staff Listing
- Staff Self Goal Setting
- Score Management

Appraisal Form - Staff Listing

Staff Appraisal Form Status

Appraisal ID: APP-08/07/25-000075

Refresh


Export to Excel

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Drag a column header here to group by that column

Action	Staff Status	ID	Appraisal ID	Appraisal Name	Period	Period Start	Period End	Appraisal Form St	Emp No.	Name	Supervi
	Pending Employee Appraisal	165	APP-08/07/25-000075	Goal Setting Performance Appraisal	2025	01/07/2025	31/12/2025	Start Appraisal	MMX0024	NOOR ZALINA BINTI SURAJI	PRIYA
	Finish Final Appraisal	166	APP-08/07/25-000075	Goal Setting Performance Appraisal	2025	01/07/2025	31/12/2025	Start Appraisal	MMX0027	NOOR SYAZWANI HAYATI BINTI AZMAN	PRIYA

2

#	Total Measureme	ID	PMS Type	Category	Criteria	Description	Unit	Weightage (%)	Sort Order
	5	1037	Deliverables	Financial	Achieve a 10% year-over-year increase in revenue	<a href="#">Click to view</a>		10.00	1
	5	1038	Deliverables	Financial	Increase net profit margins by 5% within the next fiscal year	<a href="#">Click to view</a>		10.00	2
	5	1039	Deliverables	Financial	Increase the sales conversion rate from 25% to 35% within one year	<a href="#">Click to view</a>		10.00	3
	5	1035	Deliverables	Customer	Increase customer satisfaction score by 15% by end of the financial year	<a href="#">Click to view</a>		10.00	4
	5	1036	Deliverables	Customer	Increase customer retention rate from 80% to 90% over the next 12 months	<a href="#">Click to view</a>		10.00	5
	5	1033	Deliverables	Business	Reduce the average sales cycle duration from 60 days to 45 days	<a href="#">Click to view</a>		10.00	6
	5	1034	Deliverables	Business	Increase lead conversion rate from 20% to 30% within six months	<a href="#">Click to view</a>		10.00	7
	5	1040	Deliverables	People	Increase employee engagement scores by 15% in the annual survey	<a href="#">Click to view</a>		10.00	8
	5	1041	Deliverables	People	Reduce annual sales team turnover rate by 10% within the next year	<a href="#">Click to view</a>		10.00	9
	5	1051	Deliverables	Business	I will post 4 social media posts per week.			10.00	10

Other's goal setting which does not have icon appear, it means this goal setting is created by HR.

