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Import Staffs to Appraisal Form.....2

# Import Staffs to Appraisal Form

http://localhost/PMS/PMS/PMSStaffFormSetup.aspx

Staff Appraisal Form

Export Weightage Checklist

Export Weightage By Question Checklist

Click on this icon to assign staffs for this appraisal form.

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<input type="checkbox"/>	Action	ID	Appraisal Code	Appraisal Name	Period	Job Grade	Appraisal Date	Start Date	End Date	Status	Total Staff
<input type="checkbox"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>		APP-03/04/25-000073	PERFORMANCE	Performance Appraisal	2025	IT	3/4/2025	1/1/2025	31/12/2025	Acknowledge	2
<input type="checkbox"/>		APP-03/04/25-000074	PERFORMANCE	Test	2025	HR	30/4/2025	1/1/2025	31/12/2025	Acknowledge	1
<input type="checkbox"/>		APP-06/08/25-000076	INCREMENT	Annual Increment	2025	IT	6/8/2025	1/1/2025	31/12/2025	Acknowledge	2
<input type="checkbox"/>		APP-08/07/25-000075	PERFORMANCE	Goal Setting Performance Appraisal	2025	IT	1/1/2025	1/7/2025	31/12/2025	Start Appraisal	2
<input type="checkbox"/>		APP-16/10/25-000080	PERFORMANCE	Performance Review 2025 - Competency Only DEMO	2025	IT	1/2/2025	1/1/2025	31/12/2025		0
<input type="checkbox"/>		APP-20/08/25-000077	PERFORMANCE	ONG TEST 2	2025	HR	20/8/2025	1/1/2025	31/12/2025	Start Goal Setting	1



Appraisal Form - Staff Listing

Appraisal ID      **APP-16/10/25-000080**      Appraisal Name    **Performance Review 2025 - Competency Only DEMO**  
Appraisal Code    **PERFORMANCE**                      Period                **2025**  
Appraisal Date    **1/2/2025**                                      Job Grade          **IT**  
Period Start        **1/1/2025**                                      Period End         **31/12/2025**

Appraisal Form Status

- Create Staffs by Job Grade
- Delete
- QDE - Add/Edit Appraiser
- Send Notification
- Export To Excel
- Export Question and Answer To Excel
- Close

• Total record(s) 2 create successfully!

Staffs who need to submit appraisal form will appear here

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<input type="checkbox"/>	ID	Emp No.	Name	Supervisor	Appraiser	Reviewer	Approver	Status	Goal Setting Total	Competencies Tot
<a href="#">Edit</a>	203	MMX0024	NOOR ZALINA BINTI SURAJI					Pending for Appraisal	0	5
<a href="#">Edit</a>	204	MMX0027	NOOR SYAZWANI HAYATI BINTI AZMAN					Pending for Appraisal	0	5

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